



Oklahoma Statutes Quick Reference

Service of Process — Statutes, Rules, Fees & Deadlines

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Oklahoma Statutes — Master Reference

Statute	Topic	Key Provision
12 O.S. §158.1	Licensing	Process server licensing: age 18+, OK residency 6+ months, county 30+ days, good moral character, \$5,000 bond, \$150 fee
12 O.S. §2004	Service of Process	Summons issuance, personal delivery, substituted service (15+ at dwelling), certified mail, publication, service on prisoners, 180-day deadline
12 O.S. §2004.1	Subpoenas	Service by any person 18+; certified mail with return receipt; tender of witness fees and mileage required
12 O.S. §2004.3	Alternate Delivery	Commercial courier, overnight delivery, or other reliable service with signed receipt as alternative to certified mail
12 O.S. §2005	Service of Pleadings	All pleadings after petition, discovery papers, motions, and notices must be served on each party; service on attorney unless court orders otherwise
12 O.S. §2005.1	Postjudgment Motions	All postjudgment motions in divorce proceedings must be served per 12 O.S. §2004(C) methods
12 O.S. §§1751-1764	Small Claims	Claims up to \$10,000; \$45 filing fee for \$5,000 or less; service by sheriff (\$50/\$60), certified mail (\$10), or private process server
12 O.S. §§3250-3257	UIDDA	Uniform Interstate Depositions and Discovery Act (effective 11/1/2021); foreign subpoenas submitted to OK clerk for issuance
22 O.S. §§711-712	Criminal Subpoenas	Peace officers must serve subpoenas delivered to them; any person 18+ may serve; certified mail with return receipt permitted
22 O.S. §60.25	Protective Orders	No filing fee, service of process fee, or attorney fee shall be assessed to plaintiff seeking protective order (unless frivolous)
41 O.S. §§111, 132	Landlord/Tenant Notice	Notice served personally, on family member 12+ residing with tenant, or posted conspicuously plus certified mail
41 O.S. §§1148.4-1148.5A	FED Procedure	Summons: trial 5-10 days after issuance (15 days non-emergency post-2025); service 3+ days before trial (7 days post-2025)
43 O.S. §110	Domestic Injunction	Automatic temporary injunction on filing and personal service; temporary order applications require 5 days notice

Federal Statutes — Master Reference

Statute	Topic	Key Provision
50 U.S.C. §§3901-4043	Servicemembers Civil Relief Act (SCRA)	Protects active duty military in civil proceedings; affidavit required before default judgment; 90-day stay minimum; DMDC verification at scra.dmdc.osd.mil
15 U.S.C. §§1692-1692p	Fair Debt Collection Practices Act (FDCPA)	Prohibits harassment, false representations, unfair practices; validation notice within 5 days; 30-day dispute window; no calls



Statute	Topic	Key Provision
		before 8 AM or after 9 PM
FRCP Rule 4	Federal Service of Process	Any person 18+ who is not a party may serve; 90-day service deadline; waiver of service option; proof by server affidavit

Oklahoma Court Rules — Master Reference

Rule	Topic	Key Provision
District Court Rule 2	Service and Proof of Service	Proof must state name of person served, date, place, and method; defendants have 20 days to respond; service by any person 18+; proof by attorney certificate or affidavit
District Court Rule 2.1	Electronic Filing and Service	Authorizes e-filing and e-service per Electronic Filing Rules; mail includes e-mail when authorized; notarized documents may be filed electronically
District Court Rule 3	Objections to Service and Venue	Objections to jurisdiction, issuance/service of summons, or venue are waived if party asks for affirmative relief in permissive counterclaim, cross-claim, or third-party petition
Electronic Filing Rule 8	Electronic Service (E-Service)	E-service only for documents permitted by first-class mail, express mail, or overnight delivery; NOT for service of process or personal service; effective upon transmission
Tulsa County Rule 17	Private Process Servers	Licensing procedures, \$5,000 bond, \$150/\$265 fees; server name and license number on summons; licenses carried at all times; badges prohibited

Fee Reference — Quick Lookup

Fee Type	Amount	Statute / Source
Process Server License (statewide)	\$150	12 O.S. §158.1
License Renewal (3-year)	\$15	12 O.S. §158.1
Surety Bond	\$5,000	12 O.S. §158.1
License Revocation Reapply Fee	\$1,000	12 O.S. §158.1
Small Claims Filing (≤\$5,000)	\$45	12 O.S. §1764
Small Claims Filing (>\$5,000)	District court rate	12 O.S. §1764
Sheriff Service (in-county)	\$50	County fee schedule
Sheriff Service (out-of-county)	\$60	County fee schedule
Certified Mail (through clerk)	\$10	County fee schedule
Protective Order Filing & Service	\$0 (no fee)	22 O.S. §60.25
Tulsa County New License (total)	\$364.14	Tulsa County Rule 17
Tulsa County Renewal (total)	\$229.14	Tulsa County Rule 17
Tulsa County Publication Fee	\$35	Tulsa County Rule 17



Deadline Summary – Quick Lookup

Deadline	Time	Trigger	Statute
Serve process (civil)	180 days	Filing of petition	12 O.S. §2004(l)
Serve process (federal)	90 days	Filing of complaint	FRCP Rule 4(m)
Defendant response	20 days	Service of process	District Court Rule 2
FED trial date	5-10 days (15 non-emergency)	Summons issuance	41 O.S. §1148.4
FED service before trial	3 days (7 non-emergency)	Trial date	41 O.S. §1148.5
Temporary order notice	5 days	Hearing date	43 O.S. §110
Proof of service return	Promptly / within response time	Date of service	12 O.S. §2004(G)
SCRA stay (minimum)	90 days	Application by/on behalf of servicemember	50 U.S.C. §3931
Default judgment reopening	90 days after service ends	Termination of military service	50 U.S.C. §3931(g)
FDCPA validation notice	5 days	Initial communication with consumer	15 U.S.C. §1692g
FDCPA debt dispute	30 days	Receipt of validation notice	15 U.S.C. §1692g
License revocation reapply	5 years	Date of revocation	12 O.S. §158.1

Disclaimer

Not a law firm. This document provides procedural information only.

Verify all statutes, fees, and deadlines with official sources before relying on them.

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